

Employment Opportunity

Regional Training and Fire Prevention Officer



Questions may be directed to:

Dan Heney
Regional Fire Chief
780-826-4755

APPLICATIONS CLOSE
March 21, 2024, at
12:00 pm

HOW TO APPLY
Email is the preferred
submission method; attach
PDFs and send to:
info@brfa.ca

Submissions may also be sent to:

Regional Training and Fire
Prevention Officer Competition
Bonnyville Regional Fire
Authority
PO Box 6827
Bonnyville AB, T9N 2H3
Fax: 780-826-1857

Bonnyville Regional Fire
Authority thanks all applicants
for their interest but advises
that only those selected for an
interview will be contacted.

PLEASE NOTE: All applicants
must be legally entitled to live
and work in Canada.

Reporting to the Regional Deputy Fire Chief, this position is responsible for the implementation and administration of Regional Training and Fire Prevention Programs. The responsibilities will include but are not limited to, the direct teaching and monitoring of firefighting skills for new and existing staff as well as facilitating of all resources necessary to provide effective and efficient training programs throughout the Authority. As a Fire Inspector, you will be responsible for enforcing the Alberta Safety Codes Act, the Alberta Fire Code and Community Fire Safety related Municipal Bylaws. You will also provide emergency response services as required.

Responsibilities include:

- Fire inspections of all classes of buildings and occupancies.
- Coordinates and determines appropriate training for firefighters and prepares, instructs, or recruits instructors for training purposes.
- Maintains knowledge of current strategic and tactical methods of emergency response.
- Actively conduct fire prevention and participate in investigations, inspections, and prevention & education programs as necessary.
- Coordinates and prepares reports and presentations for Senior Leadership, the BRFA Board, Municipal Councils, or other stakeholders. Prepares and administers correspondence and records management.
- Assist in the coordination of the BRFA Occupational Health and Safety Program.
- Effectively manages Fire Service public relations, complaints, and concerns from internal and external stakeholders.
- Other responsibilities will include working with community stakeholders, response partners and other municipal branches or departments, presenting evidence in court, and assisting with the burn permit program.
- The duties and responsibilities outlined above are representative, but not all-inclusive.

Education and Experience:

- Minimum 10 years of municipal firefighting experience.
- Must have at least one of the following:
 - Education in a field related to fire training, fire prevention, and building construction.
 - A past or current designation as an Alberta Safety Codes Officer (Fire).
 - Five years' experience in at least one of the following categories:
 - Fire training.
 - Fire prevention.
 - Community safety education; and
 - Fire protection system design or servicing.

Further information is available at www.brfa.ca